MARBLE VALLEY
REGIONAL TRANSIT DISTRICT
165 Spruce Street • Rutland, Vermont 05701

MVRTD Executive Committee Minutes

Tuesday, September 1st, 2026, 9:00AM

Commissioners, In-Person Attendance:
Albert Wenta, Town of Proctor Representative

Commissioners, Virtual Attendance:
Devon Neary, Chair of Board
Bailey Phillips, Secretary

MVRTD Staff, In-Person Attendance:
Jade McClallen, Executive Director
Patti Johnson, Finance Director
Tyler D'Ambrosio, Sr. Marketing Coordinator
Ron Euber, Operations Manager

Call to Order Call to order at 9:03AM by Devon Neary.

Approval of July 7th Minutes Albert requests a date correction at the top of the minutes then makes the motion to approve the July 7th minutes with the correction. Seconded by Bailey. None opposed, minutes are approved.

Approval of September 1st Agenda Jade requests that the Separation policy is struck from Agendathe agenda. Motion to approve the agenda with correction by Albert. Seconded by Bailey. None opposed, the September 1st, 2026 agenda is approved.

Open to the Public Nothing brought to discussion.

P&L Report Patti goes over the annual P&L which shows that we still have good reserves in the bank but ended FY26 with -347k in the red. She clarifies that the changes within the past fiscal year, including moving to Quickbooks Online, splitting up the chart of accounts, divvying up the expense accounts to be more detailed, and a comprehensive breakdown of benefits makes it looks like we're over the place in some areas but they were all done in an effort to make these annual reports more thorough and the process of creating them smoother.

Overages in the O&D and Medicaid programs were by far the largest expenses. Patti is hopeful that Medicaid will improve as we are currently in the process of redoing the cost allocation with Stephen Falbel. Devon shares his concerns about the numbers but is hopeful that the reintroduction of fares and the cost allocation discussion with Stephen will help to mitigate the impact.

Devon clarifies that he still feels this is a big success within the O&D program but we should continue to focus our efforts on improving the alignment of the projected budget with the actual costs.

Cash Fare Report Patti shares the monthly revenue is at approximately $17,000/month excluding any large business orders. Based on this figure, she projects an annual revenue of $200,000, down from the original projections which were at a minimum of $217,000 in annual revenue. However she notes that July and August are by far our slowest months in terms of ridership so the projected revenue figure will likely change as we continue to gather more data and inch towards the winter season.

Patti also notes that the majority of sales are happening at the Transit Center and goes on to say what a wonderfully knowledgeable and friendly ambassador Gloria has been behind the front desk. Devon asks about how many discrete passes have been sold to which Tyler replies. Patti and Tyler agree that they did not expect the this large of a percentage of discounted passes sold.

Ridership Review Tyler goes over ridership figures detailing an approximate 40% drop in ridership in the month of July compared to July 2025. Jade makes the point that the ridership has not only been affected by the introduction of fares but by service reductions as well. Currently, the only route with increased ridership is Rutland-Killington.

O&D FY25-FY26 Comparison Tyler presents a one-page comparison report of the MVRTD O&D Program in FY25 and FY26. The report shows that the total program cost increased from $805,000 in FY25 to $872,000 in FY26 while the amount of rides increased from 6,855 total trips to 11,176 total trips. Devon suggests bringing former O&D partners into a meeting and sharing with them the O&D review document.

He goes on to call Year 1 of bringing the O&D program in house a great success. He would like the O&D program to be a standing topic at EC and BOC meetings going forward.

Vesting Discussion Patti starts the conversation by stating that we will need a recommendation from the Executive Committee to present this to the full board next week for a vote on adoption. Patti shares that the only difference between the current policy and the new policy is the vesting period has been reduced from three years to 90 days. Devon makes the point that this is a great recruitment tool. He and Patti agree that the current policy is vestigial in the modern workplace.

Devon inquires if MVRD utilizes a 457(b) to which Patti replies that the employee's contribution goes into a 457(b) and the up to 5% match by the company goes into a separate 401k account. Pattie shares that the district would like to switch to a singular plan in the future, limit any loans given out, and create an IRA.

Motion to Recommend Motion to recommend to full board as presented by Albert. Seconded by Bailey. Motion to Recommend the updated vesting policy approved.

Other Business Jade shares that she furnished a letter of support for the KPAA's MTI grant application that they will submit to garner funding for public bus service in the evenings during the winter season. The town of Killington has made it clear that they are no longer interested in paying for the service. MVRTD will also be applying for the MTI grant to help bolster the newly hired Volunteer Coordinator's tasks and efforts.

Moreover, the district is in talks with the ski resorts of both Killington and Ludlow regarding using their employee ID badges in lieu of standard Seasonal Access Passes. With our updated tracking software, we will be able to see better insights into the movement of their staff when they ride.

Medicaid transportation has been a pain point since the introduction of fares due to a lack of clear guidance from the state. Our Medicaid audit on the 12th of August sparked a statewide discussion about how transportation is being provided, how we're monitoring it, etc. Jade believes that this is a good step in the right direction.

Jade goes on to mention that September is our anniversary month and that Tyler has been working hard on planning the festivities. Patti was able to use credit card points to purchase all of the prizes for both a public and a company raffle.

Finally, Jade shares that we have a few new hires starting this month—a Scheduler and Staff Accountant. A Volunteer Coordinator who started a few weeks ago. Patti goes on to explain that the Finance Supervisor's daily tasks have transition to primarily payroll and HR.

Executive Session Albert makes a motion to enter Executive Session pursuant with the provisions of Title 1, Section 313(a)(1)(A) of the Vermont Statutes in order to discuss personnel matters. Seconded by Bailey. None opposed, the meeting enters Executive Session at 9:58 AM.

Adjournment at 10:34AM by Devon Neary