

MVRTD Executive Committee Minutes

March 3rd, 2026

Commissioners In Attendance

Albert Wenta, Town of Proctor Representative

Matthew Patry, Treasurer

Devon Neary, Chair of Board, RRPC Executive Director.

MVRTD Staff in Attendance

Ron Euber, Operations Manager

Jade McClallen, Executive Director

Tyler D'Ambrosio, Sr. Marketing Coordinator

Patti Johnson, Finance Director

Call to Order Call to order by Devon Neary at 9:10 AM

Motion to Approve Motion to approve March 3rd Executive Committee Agenda by Albert, seconded by Matt. Approved. executive committee meeting.

Motion to Approve Motion to approve February 3rd Executive Committee Minutes from Albert, Matt seconded. Passed.

Open to the public None present.

Uniform Policy Jade gives an overview of current vs proposed uniform policy. Current: Year-Round driving staff receive reimbursement of \$60/year for uniforms that are to be worn on duty. Proposed: Year-Round driving staff uniform reimbursement would be raised to be \$75/year to be in line with current PM reimbursement policy. Proposed policy also encapsulates shoes within the boundaries of reimbursement claims. Matt asks how leadership came up with the increased figure and if this is inflation-adjusted. Jade replies that the whole team believes the figure is a bit low. Albert asks if this is for full-time or part-time staff. Ron replies that this is for both full time and part time staff. Albert contends that it may be more prudent to separate PM/driver policies for clarity of the reader. Matt asks if it is within budget to raise the amount to \$100 for both parties. Albert also points out that both the driver and maintenance policies language should match: ("Shoes must have slip-resistant vs. Shoes should have slip resistant) Jade replies that a revised version of the proposed policy will be presented to the Board meeting this month.

Motion to Recommend Motion to recommend to Board of Commissioners by Albert. Seconded by Matt. Motion carried with none opposed.

Financial Report – P&L Patti gives an overview of current financials and projections. She has been reorganizing budget as has noticed that some line items have been lumped together that would be better suited as individual expenses. Devon asks about what the eligible expenses from PM are to which Jade replies that they are anything directly related to fleet maintenance.

Devon appreciates the strong effort Patti has done thus far and Albert asks if that the same can be done with 8310. Patti replies yes. Devon asks if VTRANS would prefer MVRTD to re-allocate ops—admin—pm spending. Jade replies that yes, the state would definitely like that information.

Patti goes on to share that everything is now classified by route so that we now have detailed expenses and revenue per route. Patti also wanted to report that last year's overbilling to the state went from \$480k to \$142k. So MVRTD will only have to pay \$142k instead of the previous \$480k figure.

Devon asks if we can hear a more detailed report on O&D before the end of the year. Jade replies yes, the April agenda includes the first draft of the budget so it may be better suited to the May meeting to which Devon agrees.

Finally, Jade shares that majority of our local match funding comes in at the end of our fiscal year. Therefore, this last quarter before the end of FY26 is going to be the most fiscally difficult but once we pull through it, we'll be in much better financial shape.

Fare Proposal – Draft 3 Review Patti shares that 2019 ridership was used as a basis for tabulated figures in the proposal. Board has requested flat rate proposals in comparison to the multi-rate fare system proposed in Draft 2. She also notes that pass sale information was not found anywhere within our records. Patti says that multi-rate vs lowest flat rate is a negligible revenue difference. The high flat rate was discussed by the senior leadership team and decided it would be highly unfair to charge a \$3 fare for a short in city trip. Furthermore, she adds that MVRTD is in the process of partnering with Elavoln to process credit card payments for single fares and fare passes. Service fee would be put on the patron. Initial expenses would be two POS systems (approx.. \$600)

Pattis shares that for this proposal, 2019 ridership data was used to generate projections of revenue and some expenses. As the board requested a flat-rate vs multi-rate comparison, Patti supplies this and explains that the multi-rate vs the lowest flat-rate lead to a negligible difference in revenue and that internal leadership does not feel that it would be fair to charge a higher fare for in-city trips. Moving forward from that, she also shares that MVRTD is in the process of partnering with Elavon to offer cashless payment processing. The initial fee for the two POS systems would be approximately \$600 with any service feeds being paid by the consumer.

Devon asks if there was an option for mostly in-city riders with some commuter rides to which Ron suggests that we should offer a 10-ride punch card on. Devon and Albert agree.

Devon remarks that the multi-rate projected revenue figure (approx. \$332k) would be great. However, Jade makes the point that 50% does still go to the state via the proportionate lowering of grants received.

Matt and Albert ask about the usage of student or employee IDs as passes in exchange for a donation as well as fare revenue potentially being used to offset the annual municipal donations. Jade replies that she wants to make this a very collaborative process between the district and local partners. Therefore, these points will be examined further as we move toward the rollout date. In the same vein, Jade suggests pushing the rollout date to July 1st so that its in line with our fiscal year and so that the team may have enough time to prepare and communicate the implementation of fares to the public.

Devon asks about digital passes. Patti replies that Tyler and she had a meeting last week with a company named TokenTransit. However the costs currently outweighed the benefits. Patti and Jade continue that

we would like to implement this system or a similar one in the future once financials are more stable as the value to MVRTD and our riders is quite clear.

Finally, Albert asks if and when we will be reviewing the progress of this endeavor. Devon then suggests an annual review period in line with the fiscal year-- the room agrees.

Other Business

Jade shares that as a part of FY26 Q3-Q4 service reductions, a donation request letter was sent out to 56 local businesses on Friday, February 27th. Jade will be following up with all of these businesses in the next month. Devon suggests that if there is not too much movement that using the resources of the board members would be prudent.

Patti adds that some apartments even advertise that The Bus goes by regularly. Tyler adds that his own apartment was marketed this way. So the value that The Bus provides to the community is clear and we should be capitalizing on it. Furthermore, Jade adds that the state is looking to combine school and public transportation. The rules around charters are beginning to loosen so MVRTD may explore those avenues of revenue.

Devon shares that Chris Condon has resigned from the board as he no longer has the capacity to fulfill his duties as a board member. As such, Chris has nominated Sam Budusky. Devon suggests that an induction vote be held at the next Board of Commissioners meeting.

Jade shares that MVRTD will be sharing its community driver information with RRMC to help both parties logistically. As such, she will be sharing RRMC data shared at the next EC or Board meeting. Furthermore, she shares that RRMC plainly said no to funding The Bus but she remains hopeful for a future collaboration between RRMC and MVRTD.

Ron shares that he would like to change entire structure of municipal transportation. Suggesting micro transit blocks that are to be scheduled through dispatch and then garnering donations from the businesses of each specific block. Furthermore he envisions turning our city-fixed routes into concentric rings so that a passenger can get on any city-fixed bus and easily get where they need to go.

Jade shares that this September is our 50th anniversary. Therefore, she would like to look at the infrastructure of the city and the district and how we can manage it over the next 50 years. Devon adds that this is a huge opportunity for fun splashy public engagement. He would like to see a public event in the park. He also sees this as a great opportunity for strategic planning for the district. Perhaps that can be written as a line item into the budget to see if VTRANS is willing to fund that.

Furthermore, Jade shares that we have a company-wide meeting planned for next week where we will go over policy changes as well as the 50th anniversary. Which will be the first company-wide meeting in the collective staff's memory.

Finally, Matt shares that he has served on the board for over 10 years as a representative for Castleton University (now VSU – Castleton). It has been a true pleasure but he will be retiring this June. He has talked to the dean of students and they both recommended Deanna Tyson, VP of Athletics as a replacement. There is also an Asst. Director of Activities, Kayla Laurie, who may be a good replacement. He shares that the June board meeting will be his last. Devon sincerely thanks Matt for his service on the



board and looks forward to collaborating with VSU – Castleton in the future.

Adjourn Adjournment at 10:33AM by Devon Neary.