

**Board of Commissioners Meeting Minutes**

*Tuesday November 18<sup>th</sup>, 2025*

*In Attendance:*

Devon Neary, Exec Director, RRPC  
Albert Wenta, Town of Proctor  
Banny Hughes, Fleet Director, MVRTD  
Stacy Newman, HR, MVRTD  
Jade McClallen, Exec. Director, MVRTD  
Ron Euber, Operations Manager, MVRTD  
Ethan Peppin, RRPC  
Tyler D'Ambrosio, Sr. Marketing Coordinator, MVRTD  
Patti Johnson, Finance Director, MVRTD  
Jim Haff, Town of Killington

*Virtual:*

Matthew Patry, Castleton  
Jeremy Whiting, VTRANS  
Billy Gillam, RCSWD

*Public:*

Laurie Borelli, Passenger

**Call to Order:** Call to order by Devon Neary at 10:05 AM

**Agenda:** – Motion to approve Nov. 18<sup>th</sup> Agenda by Devon. Jade suggests pushing cost allocation agenda item until the next board meeting.

**Motion by Jim Haff:** Jim formally proposes the motion to approve the agenda, Albert seconds it and the motion is passed.

**Motion by Jim Haff** Jim proposes approval of Oct. 21 minutes, seconded by Albert the motion passes.

**Open to Public:** Laurie Borelli says that she continues to keep the Transit Center clean and brings up miscommunications between drivers and passengers.

**Discussion on FTYR Employee Policy Change** Patti explains that the policy of FTYR employees needing 40 hours per week was affecting PTO balances and increases the amount of time finance spends curtailing any minor issues. New policy requires that FTYR employees work a minimum of 30 hours per week but will be scheduled for 40 and expected to work their scheduled hours. FTYR status to be averaged and evaluated on a quarterly basis. This aligns with ASA practices.

**Motion by Jim Haff** Jim proposes approval of policy based on 6 month evaluation basis. Albert seconds. The motion passes with none opposed.

**Financials – Q1 and Projections** Financials presented by Patti have been finished up to September. Everything through September has been submitted to state and MVRTD is back on track with billing. Devon requests actuals vs. budget for next meeting. Jim says everyone did a great job last year. Gives accolades and would like to see a future cash flow projection.

**Cost Allocation** Local Match discussion between Jim & Jade about MVRTD allocation formula vs \$1 per resident of town. Jim again says that he is appreciative of the people of the past year that have done their best to keep the company afloat.

**Executive Director Report** Jade gives the Executive Director report stating that the Proctor route has now moved into the successful range and has a much better cost/passenger ratio. Killington's rate was raised to the operational expense rate and MVRTD has been in conversations with the town regarding funding. MVRTD is currently working on raising additional funds through the KPAA, the resort of Killington, and the town of Killington.

Jim Haff says that the funding will come through. He wants a dollar amount for winter & summer service. He will need a year to talk to local businesses and service providers in Killington to raise this amount. Jade points out that MVRTD needs local match to secure federal funding. MVRTD will be asking for \$100k~ in the mid-year amendment. Devon asks how The Bus ran successfully for the past few years. It was agreed that the CARES Act helped to carry The Bus financially over the last few years and now that the money is gone, new revenue streams will have to be explored.

Jade reports that the O&D program is going well albeit with funding being utilized faster than anticipated. Jade and Kristy have been working with Dan Currier to determine where the money is going and how they can stretch it out over the next fiscal year. Starting in December, O&D trip limit will be capped to 8 one-way trips per month from the previous 12 one-way trips per month. Passengers will still get unlimited rides to critical care medical appointments. Starting in FY27, a 20% admin fee will be applied to all group trips.

**Other Business** Discussion on methods to increase local match revenue streams. Topics discussed included, increased town funding allocations, reimplementing fares, and discussing the issue further with CEDRR.

Jim states that he is receiving messages about passenger Alexis Moore. Jim as a selectboard member has no control over what goes on in Rutland City with Rutland City giving no trespasses and says to deal with it on your own.

**Meeting adjourned** Meeting is adjourned by Devon Neary at 11:23AM.