



Executive Committee Meeting

TUESDAY, April 1, 2025, 9:00 AM

MEETING DETAILS

Virtual: Microsoft Teams Meeting ID: 252 598 711 903 **Passcode:** ivbM96S

In-Person: MVRTD, 165 Spruce Street, Rutland, Vermont 05701

Billy Gillam, Matt Patry, Chris Condon, Tracy Upton, and Devon Neary

Jade McClallen

MEETING MINUTES

9:00 Call to Order

Called to order at 9:05AM

9:02 Approval of April 1st Agenda

Motion by Gillam. Second by Patry. Approved by voice vote.

9:03 Rate Change Letter

Director McClallen provided an updated rate change. The draft letter was provided to review.

The rate is set by VTrans consultants. Condon recommended a pre-notification so the change is not a shock to partners. For informational purposes only.

9:06 Audit Updates

Audit is on-going and will be late. The impact of a late audit will mean no up-front grant awards.

The audit results will be provided at the May meeting.

9:12 Finance- Outsourcing

Finance is being outsourced and assisted with the audit with a consultant for a term of one year.

The accountants will be proposing new accounting software.

9:20 Transit fares Proposal

The MVRTD staff provided a formal recommendation for transit fares. At this time, MVRTD does not recommend resuming fares due to the limited revenue potential, forecasted at only \$50,000 per year after the first year. Condon recommended continuing to look at the fare potential as the cost to revenue potential may change. Patry asked about riders riding in the winter all day and McClallen stated that the state riders code of conduct disallows all day riding and drivers do enforce the rule. Gillam asked about fares for commuter routes, which have not resumed. Neary asked about financial support from Okemo for the Ludlow commuter route. Upton mentioned the need for an implementation plan and social media campaign for if/when MVRTD reinstates transit fares. There was some consensus among the committee to reinstate fares. Chair Neary suggested that we should really take the recommendation from the MVRTD to hold off on reinstating fares and evaluate again in 6 months.

9:25 Service Fee Rate Update

Covered in agenda item above.

9:30 Transit Center Recommendations Letter

Director McClallen reviewed the recommendation letter to Buildings and General Services (BGS) regarding a new lease agreement for the Transit Center. MVRTD will be asking for a new low rate to allow for more investment in maintenance.

9:35 Board Engagement- Bus Trip, Bylaws

Will discuss more at an upcoming meeting. McClallen to send around the current and proposed bylaws.

9:40 Budget Proposal

McClallen provided an overview of the FY26 Budget. VTrans has asked for level funding for FY26. Motion by Patry to recommend to the full board approving the FY26 Budget. Second by Condon. Approved by voice vote.

10:30 Adjourn

Adjourned at 10:21AM.