



EXECUTIVE COMMITTEE
TUESDAY, FEBRUARY 4, 2025, 9:00 AM

MEETING DETAILS

Virtual: [Microsoft Teams](#), Meeting ID: 252 598 711 903, Passcode: iv3bM96S

In-Person: MVRTD, 165 Spruce Street, Rutland, Vermont 05701

MEETING AGENDA

- 9:00 Call to Order
- 9:02 Approval of February 4th Agenda
- 9:03 Open to the Public
- 9:05 Medicaid Minor Policy Draft 1 Review [Page 2]
- 9:15 Update on Quarterly Reporting
- 9:20 Safety Plan
- 9:30 Organizational Chart [Page 3]
- 9:35 Transit Fares
- 9:45 Service Fees- Hourly Rates- Standardization
- 9:55 Transit Center
- 10:00 Mid-Year Amendment [Page 4]
- 10:15 Board Organization
- 10:30 Adjourn

Questions? Need special accommodation?

Contact: Jade McClallen at jade@thebus.com or (802) 773-3244

VPTA Medicaid NEMT Unaccompanied Minors Policy

The Vermont Statute defines a “Child” as an individual under 13 years of age. Therefore, **children aged 12 and under** may not travel unaccompanied. They must travel with an adult, legal guardian, friend, or family member over the age of 18. Beyond age, a child’s maturity and ability to follow safety rules should be considered when deciding if a child is ready to ride in a braided service system independently. If the child cannot navigate their trip with door-to-door service and follow the rider code of conduct (<https://vpta.net/code-of-conduct>), the transit provider can require an accompanying adult to attend future appointments.

Some exceptions can be made to allow a minor to ride alone if a parent or legal guardian signs a consent form [Insert link to consent form here]. These exceptions would require a responsible adult to wait at the unaccompanied rider's drop-off location. Contact for the responsible adult must be provided before the services can occur. Parental consent forms are available on the VPTA and Transit Providers websites and may be submitted by mail or fax; instructions are included on the form.

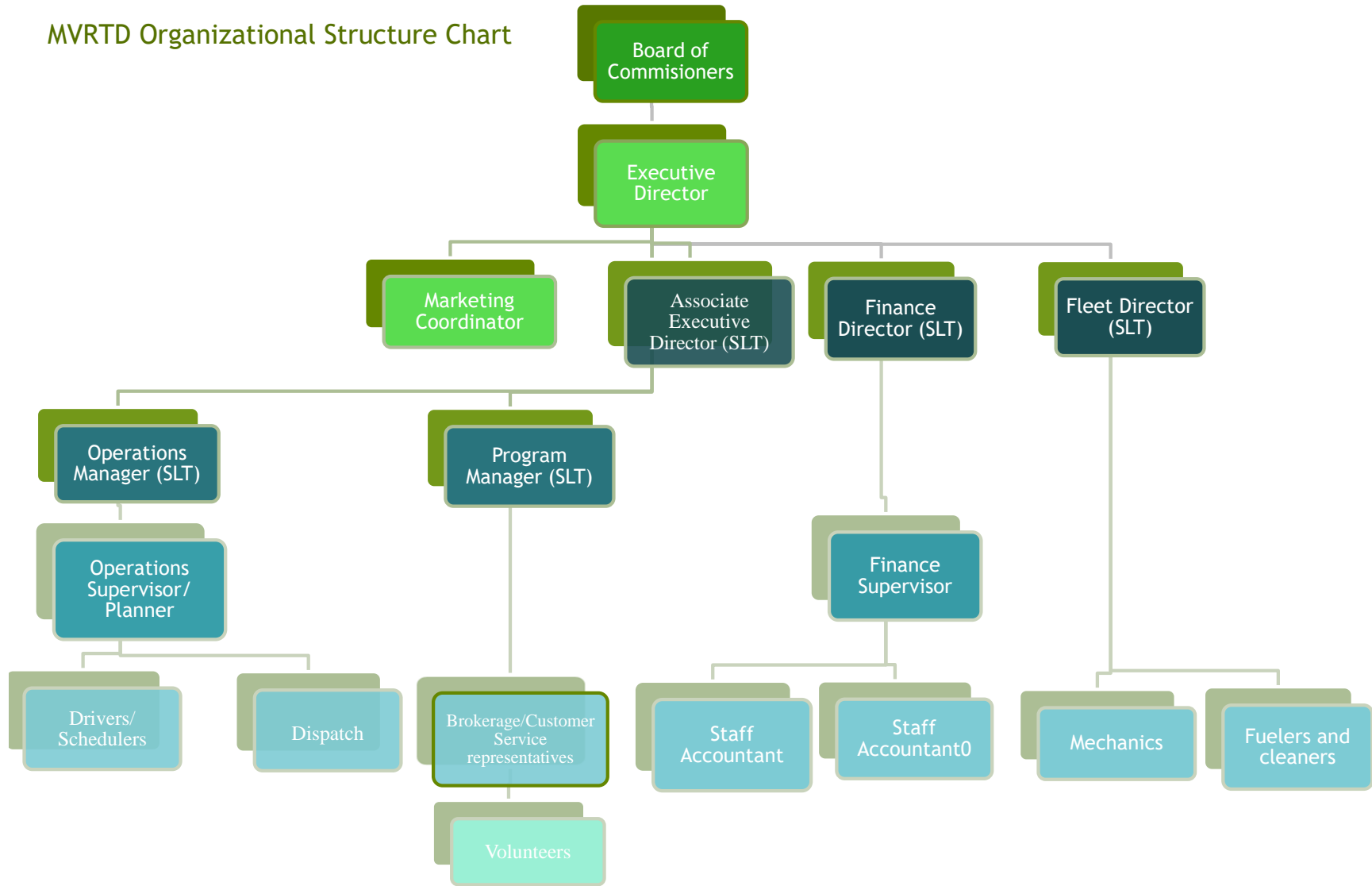
A parent or legal guardian must schedule all rides until the minor reaches the age of 18, unless the person is an emancipated minor. However, if a child between the ages of 13 and 18 seeks NEMT for a Medicaid-covered service for which parental consent is not required [see examples below] and tells the transit provider that an adult is not wanted because the child wants to maintain confidentiality. In that case, the transit provider shall arrange for the transportation of a minor without parental consent. Those trip purposes include:

- Mental Health Services
- Family Planning
- [insert specific list from Medicaid of appointments allowable w/o consent]

The Vermont Statutes Online defines a “Child” as an individual under 13 years of age. [Title 33 : Human Services Chapter 035 : Child Care Subchapter 002 : CHILD CARE SERVICES](#)

(Cite as: 33 V.S.A. § 3511) - § 3511. Definitions

MVRTD Organizational Structure Chart



MVRTD FY 2023-27 Grant GR1886 FY25 Award Amendment #1		ALN#	FAIN#	Federal Award Date	EA#	Maximum Federal Dollars	Maximum State Dollars	Local Match	Total
A1	Vermont State Public Transportation Funds 24 V.S.A. § 5091	N/A	N/A	N/A	25PTG-004	\$0.00	\$880,000.00	\$0.00	\$880,000.00
B	OPERATING/ADMIN/PM (CFDA 20.509)								
1	49 U.S.C. § 5311 Operating Formula (50/50 Fed/Local)	20.509	1393-2024-10	11/24/2024	FT25FORM-934	\$1,300,000.00	\$0.00	\$1,300,000.00	\$2,600,000.00
2	49 U.S.C. § 5311 Admin Flex (80/20 Fed/Local)	20.509	1393-2024-6	4/24/2024	FT25FLEX-454	\$830,000.00	\$0.00	\$207,500.00	\$1,037,500.00
		20.509	1393-2024-6	4/24/2024	FT25FLEX-454	\$28,000.00	\$0.00	\$7,000.00	\$35,000.00
3	49 U.S.C. § 5311 PM Flex (80/20 Fed/Local)	20.509	1393-2024-6	4/24/2024	FT25FLEX-554	\$990,000.00	\$0.00	\$247,500.00	\$1,237,500.00
4	49 U.S.C. § 5311 O&D Flex (80/20 Fed/Local)	20.509	1393-2024-6	4/24/2024	FT25FLEX-954	\$490,000.00	\$0.00	\$122,500.00	\$612,500.00
		20.509			FT23FLEX-954	\$50,000.00	\$0.00	\$12,500.00	\$62,500.00
5	49 U.S.C. § 5311 CMAQ South Route Extension Flex (80/20 Fed/Local)	20.509	1393-2024-6	4/24/2024	FT25FLEX-854	\$266,301.00	\$0.00	\$66,575.25	\$332,876.25
6	Recovery and job access transportation (50/50 Fed/State)	20.509	1393-2024-6	4/24/2024	FT25FLEX-924	\$5,000.00	\$5,000.00	\$0.00	\$10,000.00
		20.509	1393-2024-6	4/24/2024	FT25FLEX-924	\$5,000.00	\$5,000.00	\$0.00	\$10,000.00
C	Rural Transit Assistance Program (RTAP) (Formula) 49 U.S.C. § 5311 (b)(3)								
1	Rural Transit Assistance Program (RTAP) (Formula) 49 U.S.C. § 5311 (b)(3) (100 Fed)	20.509	VT-2022-005-00	8/11/2022	FT202201-704	\$1,103.79	\$0.00	\$0.00	\$1,103.79
D	Non-Metropolitan Planning and Research 49 U.S.C. § 5304	20.509	VT-2023-008-00	9/21/2023	FT23FORM-704	\$4,896.21	\$0.00	\$0.00	\$4,896.21
1	MVRTD Facilities Master Planning	20.505				\$16,000	\$0	\$4,000	\$20,000
	CAPITAL								
E	Capital for the General Public Non-Veh Capital (FLEX) 49 U.S.C. § 5311								
1	RCT Gillig Bus Transfer	N/A	N/A	N/A	25PTG-084	\$0.00	\$13,043.54	\$13,043.54	\$26,087.08
F	Capital for the General Public Carbon Reduction Funding FLEX (Electric Vehicle) 49 U.S.C. § 5311								
1	One (1) Electric Vans 21 FT, 7 seats, 2 W/C, Electric to Replace cutaways #245 vin 1FDDE4FS0HDC46252 (80/20/00 Fed/State/Local)	20.509	1393-2024-13	8/14/2024	FT25CRP-044	\$111,556.80	\$27,889.20	\$0.00	\$139,446.00
2	Electric Charger equipment and installations (80/20/00 Fed/State/Local)	20.509	1393-2024-13	8/14/2024	FT25CRP-044	\$35,200.00	\$8,800.00	\$0.00	\$44,000.00
G	Capital for the General Public Capital Veh (FORMULA) 49 U.S.C. § 5311								
1	Two (2) Light-Duty buses 25' Gas to replace the following VINs: 1FDDE4FS7EDB10180 (Veh 237), 1FDDE4FS9EDB10181 (Veh 238). One (1) Medium Size Medium Duty Cutaway Bus <30' w/ 18 seats and 2 wheelchair locations to replace Vin:1FDDE4FS9FDA02886 (Veh 241). \$168,565.25 per vehicle FY23 Carryover (80/10/10 Fed/State/Local)	20.509	VT-2023-008-00	9/21/2023	FT23FORM-064	\$204,800.00	\$25,600.00	\$25,600.00	\$256,000.00
						(\$69,947.80)	(\$8,743.48)	(\$8,743.48)	(\$87,434.75)
2	Additional Funding for Two (2) Light-Duty Cutaway Vehicles <30' w/ 12 seats and 2 wheelchair locations to replace VIN 1FDDE4FS7EDB10180 (Veh 237), 1FDDE4FS9EDB10181 (Veh 238) (80/10/10 Fed/State/Local)	20.509	VT-2023-008-00	9/21/2023	FT23FORM-064	\$69,947.80	\$8,743.48	\$8,743.48	\$87,434.76
H	Bus & Bus Facilities Capital Program (Formula) 49 U.S.C. § 5339								
1	One (1) Sprinter or Mobility/Trans-style Van Medium Size Medium Duty Cutaway Bus <30' w/ 18 seats and 2 wheelchair locations to replace Vin:1FDDE4FS4DDA30947 (Veh 235). FY23 Carryover (85/5/10 Fed/State/Local)	20.526	VT-2021-011-01	8/20/2021	FT202203-074	\$88,400.00	\$5,200.00	\$10,400.00	\$104,000.00
2	Additional funding One (1) Sprinter or Mobility/Trans-style Van Medium Size Medium Duty Cutaway Bus to replace VIN: 1FDDE4FS4DDA30947 (Veh 235) 1FDDE4FS5FDA02884 (Veh #239) FY24 Carryover (85/5/10 Fed/State/Local)	20.526	1393-2024-3	11/27/2023	FT245339-074	\$98,175.00	\$5,775.00	\$11,550.00	\$115,500.00
						(\$40,643.60)	(\$2,390.80)	(\$4,781.60)	(\$47,816.00)
3	Two (2) Light-Duty Cutaway Vehicles <30' w/ 12 seats and 2 wheelchair locations to replace VIN 1FDDE4FS7EDB10180 (Veh 237), 1FDDE4FS9EDB10181 (Veh 238) FY24 Carryover (85/5/10 Fed/State/Local)	20.526	1393-2024-3	11/27/2023	FT245339-074	\$238,000.00	\$14,000.00	\$28,000.00	\$280,000.00
4	One (1) Gillig 29' w/ 30 seats and 2 wheelchair locations replacing VIN# 15GGB2711K3190033 (Veh# 146) (85/5/10 Fed/State/Local)	20.526	1393-2024-7	4/24/2024	FT255339-074	\$283,632.65	\$16,684.27	\$33,368.55	\$333,685.47
5	Insurance Check additional funding for One (1) Gillig 29' w/ 30 seats and 2 wheelchair locations replacing VIN# 15GGB2711K3190033 (Veh# 146) (85/5/10 Fed/State/Local)	20.526	VT-2019-001-00	6/3/2019	FT201901-074	\$244,174.00	\$14,363.18	\$28,726.35	\$287,263.53
6	Over head door operators (5 units) (80/10/10)	20.526	1393-2024-7	4/24/2024	FT255339-074	\$6,800.00	\$850.00	\$850.00	\$8,500.00
I	Bus & Bus Facilities Capital Program Veh Capital (Competitive) 49 U.S.C. § 5339								
1	New Office Building Design Build Project Construction of New Office FY23 Carryover (80/10/10 Fed/State/Local)(5339 Competitive)	20.526	VT-2023-001-00	7/25/2023	23MVRTDC-064	\$181,404.00	\$22,675.50	\$22,675.50	\$226,755.00
			VT-2023-001-00	7/25/2023	23MVRTDC-064	(\$181,404.00)	(\$22,675.50)	(\$22,675.50)	(\$226,755.00)
			VT-2023-001-00	7/25/2023	23MVRTDC-064	\$178,180.39	\$22,272.69	\$22,272.69	\$222,725.77
2	Demo of old office building and construction of new bus barn FY24 Carryover (80/10/10 Fed/State/Local)	20.526	VT-2023-001-00	7/5/2023	23MVRTDC-064	\$1,004,000.00	\$125,500.00	\$125,500.00	\$1,255,000.00
J	Low No Bus Capital Program Veh and Non-Veh Capital (Competitive) 49 U.S.C. § 5339								
1	Training & Workforce Development (50% of training budget). FY23 Carryover (80/20 Fed/Local)	20.526	1393-2023-2	3/10/2023	FT23LONO-054	\$214,160.00	\$0.00	\$53,541.00	\$267,701.00
2	Three Chargers (125K) FY24 Carryover (90/9/1 Fed/State/Local)	20.526	1393-2023-2	3/10/2023	FT23LONO-094	\$162,000.00	\$16,200.00	\$1,800.00	\$180,000.00
3	Charger Installation & Electrical Upgrades FY24 Carryover (90/9/1 Fed/State/Local)	20.526	1393-2023-2	3/10/2023	FT23LONO-094	\$108,000.00	\$10,800.00	\$1,200.00	\$120,000.00

4	Four 30 Foot Latenda Electric Buses - Three to replace: VIN 15GGE2714B1092228 2011 Gillig, 251,790 miles, 12 year 500,000 mile useful life; replace VIN 15GGE2716B1092229, 2011 Gillig, 229,987 miles, 12 year 500,000 mile useful life benchmark; replace VIN 15GGE2712B1092230, 2011 Gillig, 236,125 miles, 12 year 500,000 mile useful life benchmark. One Expansion FY24 Carryover (85/8.09/6.91 Fed/State/Local)	20.526	1393-2023-2	3/10/2023	FT23LONO-084	\$2,754,000.00	\$262,116.00	\$223,884.00	\$3,240,000.00
		20.526	1393-2023-2	3/10/2023	FT23LONO-084	(\$2,754,000.00)	(\$262,116.00)	(\$223,884.00)	(\$3,240,000.00)
Total						\$6,922,736.24	\$1,194,587.08	\$2,318,645.78	\$10,435,969.11

ALN#	Total	Change
\$20.51	\$16,000.00	\$0.00
20.509	\$4,321,857.80	\$434,556.80
20.526	\$2,584,878.44	-\$2,263,260.56
Grand Total	\$6,922,736.24	-\$1,812,703.76
State	\$1,194,587.08	-\$165,722.96
Fed & State	\$8,117,323.32	-\$1,978,426.72